

Maine Center for Disease Control and Prevention WIC Nutrition Program

Department of Health and Human Services

Effective: October 1, 2012

Policy No.VM-11

Revised: August 1, 2013

Vendor Price Lists

Authority

7 CFR § 246.4 (a)(14)(vi)

Policy

1. Price list information shall be collected from vendors. The State Agency shall collect price data at a minimum of twice a year, but may collect more frequently at the State Agency discretion.

Procedures

1. Data collected has food prices for:
 - 1.1 All brands and sizes of supplemental foods
 - 1.2 Highest price supplemental food items within food categories
 - 1.3 All authorized vendors
 - 1.4 A sample of authorized vendors
2. The State Agency verifies price data provided by vendors during routine monitoring visits and if the vendor is identified as a high-risk vendor.
3. The State Agency analyzes price data on a routine or as needed basis and uses it to:
 - 3.1 Generate estimated food instrument values
 - 3.2 Help inform WIC staff on vendor selection decisions
 - 3.3 Develop vendor peer groups
 - 3.4 Flag individual food instruments that appear to be overcharges